



**Policy:** Admissions

**Ref:** P07

**Updated by:** Sara Goddard

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**Signature:**

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## APPLYING TO KINGSLAND ACADEMY

The Governors of the Academy are committed to developing an inclusive school that reflects the diversity of the local community. Admission to the Academy is not dependent on being a member of a particular faith community.

There are 60 pupils in each year group throughout the Academy. Parents wishing to apply for a place for their child should call the Academy on 01782 234430 or online at the [Stoke on Trent Council Online Admissions webpage](#).

## Policy

Kingsland welcomes children from all backgrounds, faiths and no faith. The Governors of the Academy are committed to developing an inclusive Academy that reflects the diversity of the local community. Admission to the Academy is not dependent on being a member of a particular faith community.



As well as being an inclusive neighbourhood Academy, as a Church Academy Kingsland has a distinctive character and ethos that reflects the teachings of Jesus Christ and Christian values. We ask all parents applying for a place here to respect this ethos and its importance to the Academy community. We hope that all children who come to the Academy will be able to participate (as appropriate) in the religious life of the Academy (including collective worship and religious education). This does not affect the right of parents who are not Christians to apply for a place. Indeed, through our commitment to inclusivity, we actively welcome families from other faiths and no faith.

Parents have a statutory right of withdrawal from Collective Worship and Religious Education. Nevertheless, we hope that in choosing an Academy, they will wish to support the Academy's ethos.

The Governing Body is responsible for the admission of pupils to the Academy and admits 60 pupils to the Foundation Stage each September. This admission limit has been agreed between the Governing Body and the Local Education Authority and applies to the year 2010.

The Governing Body is required to abide by the maximum limits for infant classes (5, 6 and 7 year olds), i.e., 30 pupils per class.

When there are more applications than there are places available, the governors will admit pupils according to the following criteria, applied in the following order of priority:

1. children in public care (looked after children) / former LAC whose carer(s) wish their child/children to attend Kingsland Academy
2. children who will have a sibling in catchment attending the Academy at the time of application and at the time of admission;
3. children living in catchment.
4. siblings living outside catchment
5. others living outside catchment

*In the event that two or more applicants have equal right to a place under any of the above criteria, the Governing Body will apply the subsequent criteria, in order of priority, to these applicants.*

## NOTES

### (i) Siblings

"Sibling" refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the Academy place is sought is living in the same family unit at the same address as that sibling.

### (ii) Distance

Distance is measured by straight line measurement from the front door of the house to the main entrance of the school on Westport Road as measured by geographical information systems.

### (iii) Waiting Lists

Waiting lists will be held where in any year the Academy receives more applications for places than there are places available. The waiting list will operate until 31st December in the year of admission. It will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. Children's position on the waiting list will be determined solely in accordance with



the oversubscription criteria set out above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

#### (iv) Appeals

Parents who are not offered a place for their child have the right to appeal to an independent appeal panel. Parents wishing to appeal should obtain an appeal form from the Academy and return this. The form/letter should be sent to reach the Clerk to the Appeal panel, care of the Academy, within 14 days of the date of the letter confirming the governors' decision not to offer a place. Should some appeals be unsuccessful, the governing body will not consider further applications from those parents within the same academic year unless there have been significant and material changes in their circumstances.

#### (vi) Multiple-birth applications

Where parent(s)/guardian(s) are seeking to place twins, triplets etc, they must submit separate applications for each child. When considering twins, triplets or larger number of siblings, which are the product of a multiple birth, where there are insufficient spaces for all siblings, the remaining place(s) will be offered to the sibling(s) in order of time of birth and the parent(s)/guardian(s) may decide either (a) they will accept the place(s) or (b) they will decline the place(s) which will be offered to the next person(s) in the allocation after the twins/triplets/multiple births. If the parent(s) or guardian(s) accept the place(s) for one or more twin/triplet/multiple birth then the unsuccessful sibling(s) will be considered as first priority on the waiting list, for one term, if a space becomes available and the parent(s) or guardian(s) confirm in writing that this is their wish when accepting the original place(s).